

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
MARCH 26, 2013

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, March 26, 2013, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:02 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by David Bufalini. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini  
Rob Harmotto  
Michael Johnston  
Lori McKittrick  
Daniel Santia  
Jeffrey Winkle

Members absent:  
John Bowden  
David Ciccone  
Lesia Dobo

Also in attendance were: Dr. Charles M. Reina, Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Michael Allison, Jessica Webster and Patricia Simmons, Principals; Judy Mihok, Director of Curriculum and Instruction; Joanne Futato, Food Services Director and citizens.

“Good News” reports were presented by Mrs. Webster from the Junior High School, Ms. Simmons from Independence Elementary School and Mr. Allison from the Senior High School. Copies of each report, including ones for Hopewell and Margaret Ross Elementary Schools, are attached to these minutes.

Mr. Bufalini thanked all for their fine reports.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Jeffery Winkle, seconded by Rob Harmotto, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the February 26, 2013 business meeting minutes as presented.
2. Recommendation to approve the March 12, 2013 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Michael Johnston, seconded by Daniel Santia, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of February 2013, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of February 2013, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of February 2013, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Linda Helms from the B.F. Jones Memorial Library presented the April calendar.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Michael Johnston**

**APPROVAL OF GROUPEd ITEMS**

**MOTION #3**

By Michael Johnston, seconded by Lori McKittrick, to approve items (1) through (6) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Contract with Seneca Valley School District to use e2020 as our online curriculum program at a cost of approximately \$50,000, effective July 1, 2013.
2. Lifeguarding class to be held at the Junior High Pool from April 4, 2013 through May 7, 2013 from 7:00 until 9:00 p.m.
3. Students from Robert Morris University to assist with Science Fair Day at Hopewell Elementary School as well as a two hour classroom observation.
4. Participation in a Duquesne University research study regarding the development of a Brief Child Abilities Parent Rating Scale.
5. Free School Privileges for Gianna Rankin to attend Hopewell Junior High School for the 2012-2013 School Year effective March 26, 2013 (Certificate of Gratuitous Keep on file).
6. Request from Robert Morris University for seven students to complete four hours of observation and exploration at Hopewell Junior High School.

**MOTION #4**

By Michael Johnston, seconded by Daniel Santia to adopt Resolution 6-2013, a Resolution adopting Findings of Fact and Conclusions of Law with respect to a disciplinary hearing involving JG. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**Athletics by Mr. Bufalini, Co-Chair**

**MOTION #5**

By David Bufalini, seconded by Daniel Santia, to approve payment of winter coaches beyond the regular season. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Buildings and Grounds by Michael Johnston, Chair****APPROVAL OF GROUPED ITEMS****MOTION #6**

By Michael Johnston, seconded by Daniel Santia, to approve items (1) through (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all directors in attendance.

1. Solicit bids for:
  - Site Improvements – Cafeteria Court/Dumpster Area;
  - Repair of pool liner;
  - Tennis court resurfacing;
  - Elementary and Junior High technology infrastructure upgrade; and
  - High School classroom for online curriculum.
2. Request from Viking Football Mothers' Club to continue operating the 50/50 drawing for the 2013 football season.
3. Request from Viking Football Mothers' Club to continue operating the concession stand and spirit shop for the 2013 football season.
4. Use of the stadium by the Hopewell Area Soccer Association when they are unable to use their fields due to poor conditions.
5. Request of the San Rocco Festa Band to use the Junior High Band room on Saturday, April 6, 2013.

**Finance and Budget by Mr. Winkle, Co-Chair****APPROVAL OF GROUPED ITEMS****MOTION #7**

By Jeffery Winkle, seconded by Michael Johnston, to approve items (1) and (2) and to ratify item (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all directors in attendance.

1. General Fund List of Bills in the amount of \$386,998.79.
2. Cafeteria Fund payments in the amount of \$97,459.89.
3. General Fund payments in the amount of \$3,919,966.30.

APPROVAL OF GROUPED ITEMSMOTION #8

By Jeffery Winkle, seconded by Michael Johnston, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance, with the exception of Mr. Harmotto abstaining on item (1).

1. 2013-2014 Beaver Valley Intermediate Unit's general operating budget.
2. 2013-2014 Pay Schedule, as presented.

MOTION #9

By Jeffery Winkle, seconded by Lori McKittrick, to approve amending the District's 403b plan to include Roth 403(b) contributions and in-plan rollovers from a non-Roth account to a Roth Account. MOTION carried unanimously by an affirmative roll call vote of all directors in attendance.

MOTION #10

By Jeffery Winkle, seconded by Michael Johnston, to approve a third party administrator agreement with The Omni Group under their **Limited** Preferred Provider program (P3), effective July 1, 2013. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #11

By Jeffery Winkle, seconded by Daniel Santia, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Purchase of a Certificate of Deposit for \$1,006,055.42 with ESB Bank at a rate of .45% to mature on March 19, 2014.
2. Approve PLGIT-CD purchase with four banks at \$248,000 each (\$992,000) to mature on March 17, 2014 at a .37% net rate.

**Personnel by Mr. Harmotto, Chair****APPROVAL OF GROUPEd ITEMS****MOTION #12**

By Rob Harmotto, seconded by Jeffery Winkle, to approve items (1) through (10) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Eliminate the position of K-12 Technology Teacher/Facilitator.
2. Establish the position of Secondary Online Education Facilitator.
3. Job description for Secondary Online Education Facilitator.
4. Jolene Blyzwick as the lifeguard instructor at a rate of \$10.00 an hour.
5. Substitute teacher roster.
6. Resignation for retirement of Eleanor Fairbanks, librarian, effective June 7, 2013.
7. Debbie McMahon's request to rescind leave without pay, effective March 28, 2013.
8. Change of employment status of Brent Price from substitute bus driver to regular bus driver, effective March 13, 2013.
9. Change of employment status of Harold Winkle from substitute bus driver to regular bus driver, effective March 20, 2013.
10. Change of employment status for Caroline Soltis from substitute aide to full time aide at the Junior High School, effective April 3, 2013.

**Policy by Mr. Bufalini, Chair****MOTION #13**

1. By David Bufalini, seconded by Rob Harmotto, to approve new/revised Board Policy. MOTION carried unanimously by an affirmative vote of all directors in attendance.

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|----|-------|--------------------------------------------------------------------|
| a. | 103   | Nondiscrimination In School and Classroom Practices;               |
| b. | 113.2 | Behavior Support;                                                  |
| c. | 113.3 | Screening and Evaluations for Students with Disabilities;          |
| d. | 113.4 | Confidentiality of Special Education Student Information;          |
| e. | 123.2 | Sudden Cardiac Arrest;                                             |
| f. | 209.1 | Food Allergy Management;                                           |
| g. | 302   | Employment of Superintendent/Assistant Superintendent;             |
| h. | 312   | Performance Assessment of Superintendent/Assistant Superintendent; |
| i. | 610   | Purchases Subject to Bid/Quotation;                                |
| j. | 611   | Purchases Budgeted; and                                            |
| k. | 907   | School Visitors.                                                   |

**Superintendent's Report**

Dr. Reina announced that 140 children have registered for kindergarten and that enrollment numbers continue their downward trend. He said that the beginning of the fourth 9 weeks had begun and that teachers and students were preparing to take the PSSA's beginning the week of April 8.

**Solicitor's Report**

Nothing to report.

**Unfinished Business**

Nothing to report.

**Upcoming School Board Meetings**

April 9, 2013 – 7:00 p.m. Work Meeting, Central Administration

April 23, 2013 – 7:00 p.m. Regular Business Meeting, Central Administration

**EXECUTIVE SESSION**

At this point in the meeting, Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Jeffery Winkle, seconded by Lori McKittrick, that the meeting be adjourned. MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:37 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary